

## Statement of Compliance with Code of Corporate Governance

for the period ended March 31, 2003

This statement is being presented to comply with the Code of Corporate Governance in the listing regulations of Karachi, Lahore & Islamabad Stock Exchanges for the purpose of establishing a framework of good governance, whereby a listed company is managed in compliance with the best practices of corporate governance.

The company has applied the principles contained in the Code in the following manner:

- 1. The company encourages the representation of independent non-executive directors on its Board of Directors. At present the Board includes three independent non-executive directors. However there is no representation of minority shareholders on the Board.
- 2. The directors have confirmed that none of them is serving as a director in more than ten listed companies, including this company.
- 3. All the resident directors of the company are registered as taxpayers and none of them has defaulted in payment of any loan to a banking company, a DFI or an NBFI or, being a member of stock exchange, has been declared as a defaulter by that stock exchange.
- 4. No casual vacancy occurred in the Board till March 31, 2003. However a change on the Board on April 02, 2003 was filled up by the directors within 30 days thereof.
- 5. The company has prepared a 'Statement of Ethics and Business Practices' which has been signed by all the directors and employees of the company.
- The Board has developed a vision statement, overall corporate strategy and significant policies of the company. A complete record of particulars of significant policies alongwith the date on which they were approved or amended has been maintained.
- 7. All the powers of the Board have been duly exercised and decisions on material transactions, including appointment and determination of remuneration and terms and conditions of employment of the Chief Executive Officer (CEO) and other executive directors, have been taken by the Board.
- 8. The meetings of the Board were presided over by the Chairman and the Board met at least once in every quarter. Written notices of the Board meetings, alongwith agenda and working papers, were circulated at least seven days before the meetings. The minutes of the meetings were appropriately recorded and circulated.
- The Board attended one orientation course during the year and intends to holds such sessions in future also.
- 10. The Board has approved appointment of Chief Financial Officer (CFO), Company Secretary and Head of Internal Audit. However their remuneration and terms & conditions of employment, in case of future appointments, will be approved by the Board.
- 11. The directors' report for the period ended March 31, 2003 has prepared in compliance with the requirements of the Code and fully describes the salient matters required to be disclosed.



- 12. The financial statements of the company were duly endorsed by CEO and CFO before approval of the Board.
- 13. The directors, CEO and executive do not hold any interest in the shares of the company other than that disclosed in the pattern of shareholding.
- 14. The company has complied with all the corporate and financial reporting requirements of the Code.
- 15. The Board has formed an Audit Committee. It comprises five members, of whom three are non-executive directors including the Chairman of the Committee.
- 16. The meetings of the Audit Committee were held at least once every quarter prior to approval of interim and final results of the Company and as required by the Code. The terms of references of the committee have been formed and advised to the committee for compliance.
- 17. The Board has set up an effective internal audit function manned by suitably qualified and experienced personnel who are conversant with the policies and procedures of the company and are involved in the internal audit function on a full time basis.
- 18. The statutory auditors of the company have confirmed that they have been given satisfactory rating under the quality control review program of the Institute of Chartered Accountants of Pakistan, that they or any of the partners of the firm, their spouses and minor children do not hold shares of the Company and that the firm and all its partners are in compliance with International Federation of Accountants (IFAC) guidelines on code of ethics as adopted by Institute of Chartered Accountants of Pakistan.
- 19. The statutory auditors or the persons associated with them have not been appointed to provide other services except in accordance with the listing regulations and the auditors have confirmed that they have observed IFAC guidelines in this regard.
- 20. We confirm that all other material principles contained in the Code have been complied with.

(Mamoru Suwama) President/CEO